

APPENDIX A

FINANCE AND RESOURCES: Overview & Scrutiny Committees: Work Programmes 2015/16

Scrutiny making a positive difference: Member led and independent, Overview & Scrutiny Committee promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.

Date:	Report Deadline	Items:	Type:	Contact details:	Background Information
07 June 2016	26 May 2016	Action Points from previous meetings	SC	All Members to discuss	
		Q4 Performance & Operational Risk Register Reports	PM	S Baker, Assistant Director – Chief Executive's Unit (MO) R Smyth, Assistant Director – Project Governance – Residents & Regulatory Services J Deane, Director- Finance & Resources	
		Q4 Risk Management Report 2015/16	PM	L Dargue, Insurance & Risk Manager	
		Q4 Forecast Financial Outturn Report 2015/16	PM	R Baker, Group Manager	
Date:	Report Deadline	Items:	Type:	Contact details:	Background information
21 July 2016	11 July 2016	Action Points from previous meetings	SC	All Members to discuss	

06Sept 2016	25 August 2016	Q1 Performance & Operational Risk Register Reports	PM	S Baker, Assistant Director – Chief Executive's Unit (MO) R Smyth, Assistant Director – Performance & Projects D Skinner, Assistant Director -Finance & Resources Ben Hosier, Group Manager – Commissioning, Procurement & Compliance M Housden, (Procurement officer)	
		Q1 Forecast Financial Outturn Report 2015/16	PM	R Baker, Group Manager	
		Action Points from previous meeting	SC	All Members to discuss	
Date:	Report Deadline	Items:	Type:	Contact details:	Background information
04 Oct 2016	22 September 2016	Action Points from previous meetings	SC	All Members to discuss	
08 November 2016	27 October 2016	Q2 Performance & Operational Risk Register Reports	PM	S Baker, Assistant Director – Chief Executive's Unit (MO) R Smyth, Assistant Director – Performance & Projects D Skinner, Assistant Director - Finance & Resources B Hosier, Group Manager – Commissioning, Procurement & Compliance	

				M Housden, (Procurement officer)	
		Q2 Forecast Financial Outturn Report 2015/16	PM	R Baker, Group Manager-	Report may be late
		Action Points from previous meetings	SC	All Members to discuss	
Date:	Report Deadline	Items:	Type:	Contact details:	Background information
06 Dec 2016 (Joint OSC)	24 November 2016	Budget 2016-17 <i>Ideally no further items to be added</i>		J Deane, Director - Finance & Resources D Skinner. Assistant Director – Finance & Resources	
		Action Points from previous meetings	SC	All Members to discuss	
10 Jan 2017	28 December 2016	Action Points from previous meetings	SC	All Members to discuss	
		Asset Management Strategy	PM	D Skinner. Assistant Director – Finance & Resources	
07 Feb 2017 (Joint OSC)	26 Jan 2017	Budget 2017 -18 <i>Ideally no further items to be added</i>	SC	J Deane, Director - Finance & Resources D Skinner, Assistant Director – Finance & Resources	

		Action Points from previous meetings	SC	All Members to discuss	
Date:	Report Deadline	Items:	Type:	Contact details:	Background information
07 March 2017	23 Feb 2017	Q3 Performance & Operational Risk Register Reports	PM	S Baker, Assistant Director – Chief Executive's Unit R Smythe, Assistant Director – Performance & Projects D Skinner, Assistant Director, Finance & Resources B Hosier, Group Manager – Commissioning, Procurement & Compliance M Housden, (Procurement officer)	
		Q3 Forecast Financial Outturn Report 2017/18	PM	R Baker, Group Manager	<u>Put this item first on the agenda before the Quarterly Reports</u>
		Action Points from previous meetings	SC	All Members to discuss	